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U.S. House of Representatives
Committee on Natural Resources
Washington, DC 20515

May 17, 2013

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Laura Davis
Chief of Staff for the Secretary of the Interior
U.S. Department of the Interior
1849 C Street N.W.
Washington, D.C. 20240

Dear Ms. Davis:

In August 2012, the Office of the Inspector General (“OIG”) for the U.S. Department of the Interior (“Department”) issued a Report of Investigation (“Report”) entitled “Jeanette Hanna et al.” The Report outlines several concerns and allegations against former Bureau of Indian Affairs (“BIA”) Regional Director Jeanette Hanna, who has been reassigned, initially on a temporary detail basis, to BIA Headquarters in Washington, D.C. The focus of the Report is on the waste of government funds surrounding Ms. Hanna’s extended detail resulting in a loss to the taxpayer of at least \$178,000; as well as other concerns including Ms. Hanna filing an EEO complaint that had no merit and Ms. Hanna being under review for ethical violations at the time of her reassignment and extended detail to Washington, D.C.

The report reveals that OIG received no fewer than 17 formal complaints against Ms. Hanna between 2005 and 2011 and outlines findings by the OIG of a total lack of integrity and concern about the spending of taxpayer dollars, and specific instances of waste, fraud, and abuse by BIA employees and the former chief of staff to the Assistant Secretary for Indian Affairs. Additionally, the Report discusses that as early as 2011, the Chief of Staff’s office was informed of the OIG’s and other investigations and at least one matter was referred to your office for resolution. It is unclear from the Report how that matter and other referrals to AS-IA and BIA management were resolved.

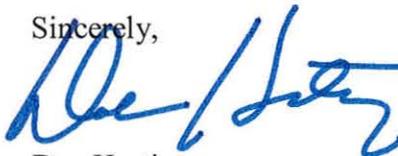
The Committee on Natural Resources has broad jurisdiction over the activities and operations of the Department and the BIA. Because the Report was referred directly to the Chief of Staff’s office on or around August 10, 2012, it is expected that you are in the best position to provide the necessary information to Congress on this issue. In order to obtain a better

understanding of how this situation was resolved, please respond by May 31, 2013 with the following information:

1. The report discusses no fewer than 17 separate allegations and complaints made against Ms. Hanna related to waste, fraud, abuse, mistreatment of employees, misuse of government funds, discrimination, abuse of authority, retaliation, creating a hostile work environment and steering contracts between 2005 and 2011. Please advise what awards, promotions, raises, or bonuses Ms. Hanna received between 2005 and the present.
2. Did the Department make any attempts to recover the funds the report indicates were spent in excess of Department policies and procedures, related to the hotel, rental car, or any other expense related to her extended detail?
3. Please describe all actions that were taken in response to the August 2012 OIG Report of Investigation #PI-PI-11-0616-I and related matters, and the current status of Ms. Hanna's employment with the Department.
4. Please provide unredacted copies of the report you received, all attachments that accompanied this report, as well as any additional documentation or information on which you based your decisions.

Enclosed with this letter are instructions and definitions for responding to this request. Please have your staff contact Machalagh Carr at 225-2761 in the Office of Oversight and Investigations with any questions.

Sincerely,



Doc Hastings
Chairman

Responding to Committee Document Requests

A. Definitions

1. The term “document” means any written, recorded, or graphic matter of any nature whatsoever, regardless of how recorded, and whether original or copy, including, but not limited to, the following: memoranda, reports, recorded notes, letters, notices, confirmations, receipts, checks, envelopes, presentations, pamphlets, brochures, interoffice and intra office communications, electronic mails (e-mails), instant message, notations of any type of conversation, telephone call, voice mail, phone mail, meeting or other communication, diaries, analyses, summaries, messages, correspondence, circulars, opinions, work sheets (and all drafts, preliminary versions, alterations, modifications, revisions, changes, and amendments of any of the foregoing, as well as any attachments or appendices thereto), and electronic, mechanical, and electric records or representations of any kind, and other written, printed, typed, or other graphic or recorded matter of any kind or nature, however produced or reproduced, and whether preserved in writing, film, tape, disk, videotape, or otherwise.
2. The term “communication” means each manner or means of disclosure or exchange of information, regardless of means utilized, whether oral, electronic, by document or otherwise, and whether face-to-face, in a meeting, by telephone, mail, e-mail, discussions, releases, personal delivery, or otherwise.
3. The terms “and” and “or” shall be construed broadly and either conjunctively or disjunctively to bring within the scope of this document request. The singular includes the plural. The masculine includes the feminine.
4. As used herein, “referring” or “relating” means and includes “constituting,” “pertaining,” “evidencing,” “reflecting,” “describing,” or “having anything to do with,” and in each instance, directly or indirectly. These terms mean, without limitation, any reference or relationship which either (a) provides information with respect to the subject of the inquiry, or (b) might lead to individuals who, or documents which, might possess or contain information with respect to the subject of the inquiry.

B. Instructions

1. In complying with this document request, you are required to produce all responsive documents, materials, or items that are in your possession, custody, or control, whether held by you or your past or present agents, employees, representatives, subsidiaries, affiliates, divisions, partnerships, and departments acting on your behalf. You are also required to produce documents that you have a legal right to obtain, that you have a right to copy or to which you have access, as well as documents that you have placed in the temporary possession, custody, or control of any third party. No records, documents, data or information called for by this request shall be destroyed, modified, removed, transferred or otherwise made inaccessible to the Committee.

2. In the event that any entity, organization, or individual denoted in this document request has been, or is also known by any other name than that herein denoted, the document request shall be read also to include them under that alternative identification.
3. Each document produced shall be produced in a form that renders that document capable of being printed or copied.
4. Documents produced in response to this document request shall be produced together with copies of file labels, dividers, envelopes, or identifying markers with which they were associated when this document request was served. Documents produced to this document request shall also identify to which paragraph from the document request such documents are responsive. Moreover, please include with your response, an index identifying each record and label (preferably by bates stamping) the documents. The Committee prefers, if possible, to receive all documents in electronic format.
5. It shall not be a basis for refusal to produce documents that any other person or entity also possesses documents that are non-identical or identical copies of the same document.
6. If any of the requested information is available in machine-readable or electronic form (such as on a computer server, hard drive, CD, DVD, memory stick, or computer back-up tape), state the form in which it is available and provide sufficient detail to allow the information to be copied to a readable format. If the information requested is stored in a computer, indicate whether you have an existing program that will print the records in a readable form.
7. If compliance with the document request cannot be made in full, compliance shall be made to the extent possible and shall include a written explanation of why full compliance is not possible.
8. In the event that a document is withheld, in whole or in part, based on a claim of privilege, provide the following information concerning any such document: (a) the privilege asserted; (b) the type of document; (c) the general subject matter of the document; (d) the date, author, and any recipients; and (e) the relationship of the author and recipients to each other. Claims of privileges are considered under Committee on Natural Resources Rule 4(h) and, similar to all common-law privileges, are recognized only at the discretion of the Committee.
9. If any document responsive to this document request was, but no longer is, in your possession, custody, or control, identify the document (stating its date, author, subject and recipients) and explain the circumstances by which the document ceased to be in your possession, custody, or control.
10. If a date or other descriptive detail set forth in this document request referring to a document is inaccurate, but the actual date or other descriptive detail is known to you or

is otherwise apparent from the context of the request, you should produce all documents which would be responsive as if the date or other descriptive detail were correct.

11. This request is continuing in nature and applies to any newly-discovered information. Any record, document, compilation of data or information, not produced because it has not been located or discovered by the return date, shall be produced immediately upon location or discovery subsequent thereto.

12. Production materials should be delivered to:

Committee on Natural Resources
U.S. House of Representatives
1324 Longworth House Office Building
Washington D.C. 20515